

AGENDA  
LIBERTY TOWNSHIP MEETING

7 October 2021  
7:00 PM

Municipal Building  
349 Mountain Lake Road  
Great Meadows, NJ 07838

Sunshine Notice  
Flag Salute  
Roll Call

Reports:

New Jersey State Police  
Committeepersons  
Mayor  
Municipal Professionals  
Municipal Departments/Boards/Commissions

Adoption of Agenda

Adoption of Minutes

Meeting and Executive Session of 9 September 2021

Unfinished Business

Computer Backup System Upgrade  
Mountain Lake: Weed Harvesting Contract  
PIX4D Software

New Business

Pavilion Reservation – 17 October 2021  
Warren County Alliance Program July 2021-June 2022  
Zoning – Retention/Detention Pond Maintenance  
NJ State Firemen’s Association - Nave  
Mountain Lake: Lake Funding Bill  
Porcupine Cribs

Resolutions

Appointment of Liberty Township Municipal Court Staff  
Tax Refunds  
Chapter 159 – FY20 Emergency Management Performance Grant

Adoption of Bill List

Public Comment  
Executive Session

Adjournment

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A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 7 October 2021. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:05 p.m.

Present: Mayor John Inscho; Deputy Mayor Daniel Grover; David Rogers; Peter Karcher; and, Wayne Spangenberg

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

COMMITTEEPERSON SPANGENBERG

Mr Spangenberg reported that Community Day was a success. The soccer and basketball programs are going well. He stated that the Recreation Commission was requesting a credit card for purchases.

COMMITTEEPERSON GROVER

Mr Grover reported that there had been a Great Meadows Regional Board of Education meeting earlier this evening. They meet the new School Board members and Superintendent.

**MAYOR INSCHO**

Mayor Inscho stated that the DPW is preparing winter plows and spreaders. The Bomford roadside mower is no longer operational and replacement quotes are being collected. The Mayor had spoken with Senator Steven Oroho regarding Liberty Township's eligibility for lake funding. An application process has not been established to date.

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION**

Heather Wulf reported that there are three (3) vacant Independence seat on the Board of Education. The Board has conducted interviews to fulfill 2 seats and the third will be filled by the County Superintendent. Board of Education meeting is 28 October.

**MUNICIPAL TAX COLLECTOR**

A pre-printed report was received from the Municipal Tax Collector for September 2021 and placed on file

**APPROVAL OF MINUTES**

A motion by Wayne Spangenberg to adopt the public and executive session minutes of 9 September 2021 carried.

**UNFINISHED BUSINESS****MOUNTAIN LAKE WEED HARVESTING**

Bob Ballou, President of Mountain Lake Community Association, stated that the weed harvesting program would be ready to go later in October but no definite dates have been set. He also stated that the farmer who accepted the lake debris would not provide a written letter of acceptance with release of the municipality. A motion by Wayne Spangenberg authorizing Mayor Inscho to execute the weed harvesting contract with Aquatic Analysts for a municipal cost not to exceed \$10,000, upon legal amendment by Attorney Skoog carried.

**PIX4D SOFTWARE**

Discussion pursued on the acquisition of the PIX4D Software for Mountain Lake monitoring by the Lake Association. A motion by Wayne Spangenberg authorizing the acquisition of the PIX4D software at the cost of \$390 carried.

**NEW BUSINESS****PAVILION RESERVATION REQUESTS**

#1 – A pavilion reservation request form was received from Skylands Unitarian Universalist Fellowship for Sunday, 17 October 2021 at 9:30 am to 12:30 pm for a church service and lunch. All fee and escrow monies were posted.

A motion by Dan Grover to approve the reservation of 17 October 2021 for Skylands Unitarian Universalist Fellowship carried.

**WARREN COUNTY ALLIANCE PROGRAM JULY 2021-JUNE 2022**

A motion by Wayne Spangenberg authorizing Mayor Inscho to execute the Warren County Alliance Program July 2021-June 2022 for the receipt of \$2,650 for the Great Meadows Region school district carried.

**RETENTION/DETENTION POND MAINTENANCE**

Discussion ensued on the maintenance of retention/detention ponds located within Liberty Township. It was agreed to investigate the Developer Agreements for each of the ponds to determine maintenance responsibility.

**NJ STATE FIREMEN'S ASSOCIATION**

A motion by Pete Karcher authorizing the acceptance of a NJ State Firemen's Association Membership application from Jacob E Nave carried. Mayor Inscho abstained.

**MOUNTIAN LAKE PORCUPINE CRIBS**

It was reported that 18 porcupine cribs have been assembled and NJ Fish and Game has intentions to install them in Mountain Lake next week. Mayor stated that the DPW would determine the location for concrete block storage and the DPW front end loader may be needed on 19 October for installation.

**RESOLUTIONS**

A motion by Dan Grover to adopt the following resolution carried.

**RESOLUTION #2021.066**

**RESOLUTION OF THE LIBERTY TOWNSHIP COMMITTEE RECOMMENDING  
THE APPOINTMENT OF ALTERNATE PROSECUTOR AND ALTERNATE PUBLIC DEFENDER OF  
THE MUNICIPL COURT OF LIBERTY TOWNSHIP**

*WHEREAS*, the Town of Belvidere, is the "host" municipality of the Liberty Township Municipal Court; and

*BE IT RESOLVED*, that the Liberty Township Committee respectfully recommends the appointment of John Caleca, to fill the position of Municipal Court Alternate Prosecutor of the Liberty Township Municipal Court to a term effective 1 January 2021 with expiration of 31 December 2021.

*BE IT RESOLVED*, that the Liberty Township Committee respectfully recommends the appointment of Gregory Gianforcaro, to fill the position of Municipal Court Alternate Public Defender of the Liberty Township Municipal Court to a term effective 1 January 2021 with expiration of 31 December 2021.

Vote: aye - Karcher  
aye - Rogers  
aye - Spangenberg  
aye - Grover  
aye - Inscho

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John Inscho,  
Mayor

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2021.067  
TAX REFUND

*WHEREAS*, The Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize a refund to the following;

Block/Lot	Name/Address	Reason	Year	Total Refund
2-11.06-Q0157	Daniel B. Grover 22 Far View Rd. Great Meadows NJ 07838	Overpayment of Property Taxes	2021	\$977.74
22-4-Q0160 (209 Free Union Rd.)	William R. Petersen 276 Mountain Lake Rd. Great Meadows NJ 07838	Overpayment of Property Taxes	2021	\$707.60
22-2.03-Q0160 (13 Rader Rd.)	William R. Petersen 276 Mountain Lake Rd. Great Meadows NJ 07838	Overpayment of Property Taxes	2021	\$640.67

*NOW, THEREFORE, BE IT RESOLVED*, By a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the refund on the above list shall be returned to the parties designated.

Vote: aye - Spangenberg  
aye - Karcher  
abstain - Grover  
aye - Rogers  
aye - Inscho

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John Inscho,  
Mayor

A motion by Dan Grover to adopt the following Resolution carried.

RESOLUTION #2021.068  
APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE RECEIVED IN THE BUDGET AS  
AN AWARD TO THE LIBERTY TOWNSHIP OFFICE OF EMERGENCY MANAGEMENT IN THE SUM  
OF \$10,000.00 FROM THE FY20 EMERGENCY MANAGEMENT PERFORMANCE GRANT FOR  
EMERGENCY MANAGEMENT AGENCY ASSISTANCE

*WHEREAS*, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any Special Item of Revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

*WHEREAS*, said Director may also approve the insertion of any item of appropriation for equal amount; and

*WHEREAS*, the Liberty Township has been awarded \$10,000.00 from the New Jersey Department of Law & Public Safety, Division of State Police Emergency Management Section under Emergency Management Performance Grant, EMAA-FY20.

*NOW, THEREFORE BE IT RESOLVED* that Liberty Township, in the County of Warren, hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the 2021 budget year in the sum of \$10,000.00 pursuant to the FY20 Emergency Management Performance Grant; and

*BE IT FURTHER RESOLVED* that a like sum of \$10,000.00 be appropriated under the title FY20 Emergency Management Performance Grant.

*BE IT FURTHER RESOLVED* that a copy of this Resolution will be electronically filed with the Director for approval as required by law.

Vote: aye - Rogers  
aye - Grover  
aye - Spangenberg  
aye - Karcher  
aye - Inscho

\_\_\_\_\_  
John Inscho,  
Mayor

PAYMENT OF BILLS

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2021.069  
PAYMENT OF BILLS

*RESOLVED*, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$480,159.96.

Vote: aye - Grover  
aye - Spangenberg  
aye - Rogers  
aye - Karcher  
aye - Inscho

\_\_\_\_\_  
John Inscho,  
Mayor

PUBLIC COMMENT was opened at 7:18 pm.

Chris Shand – Mr. Shand expressed concern regarding the traffic hazard at the intersection of Lewis Lane/LSDE created by vehicular speeds/street parking and the location of multiple mailboxes from Lewis Lane residents.

Public Comment concluded at 7:21 pm

EXECUTIVE SESSION

At 7:21 pm a motion by Dave Rogers to adopt the following Resolution carried.

RESOLUTION #2021.070  
EXECUTIVE SESSION

*WHEREAS*, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

*WHEREAS*, this public body is of the opinion that such circumstances presently exists; and

*WHEREAS*, the Township Committee may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Collective Bargaining Agreement – Computer Backup System Upgrade

*BE IT RESOLVED*, That the public be excluded from this meeting.

Vote: aye - Grover  
aye - Rogers  
aye - Karcher  
aye - Spangenberg  
aye - Inscho

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John Inscho,  
Mayor

At 7:52 pm, a motion by Mayor Inscho to reconvene the public meeting carried. Mayor Inscho stated that during executive session matters of contractual agreement were discussed. Action to follow.

COMPUTER BACKUP SYSTEM UPGRADE

Bids were received from the following;

<i>Company</i>	<i>Price</i>
Nisivoccia Consulting LLC Mount Freedom NJ 07970	\$9,375.00
AREA Network Solutions Hillsborough, NJ 08844	\$10,450.00
SolveIT Pineville, NC 28134	\$7,976.83

Following brief discussion, a motion by Mayor Inscho to adopt the following Resolution carried.

RESOLUTION #2021.071  
AWARD OF CONTRACT

*BE IT RESOLVED*, That the Township of Liberty hereby awards the contract for computer backup system upgrade to Nisivoccia Consulting LLC, Mount Freedom, NJ whose bid amounted to \$9,375.00.

Vote: nay - Karcher	
aye - Rogers	_____
aye - Spangenberg	John Inscho,
nay - Grover	Mayor
aye - Inscho	

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 7:54 p.m.

Diane M Pflugfelder RMC/MMC  
Municipal Clerk/Administrator  
Minutes Approved 4 November 2021

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